

SHEERING PARISH COUNCIL

Clerk: Mrs S Perrin, Lamberts, The Street, Sheering, Bishops Stortford, Essex. CM22 7LY

Tel: 07821894235 (Office hours only)

Email: clerk@sheeringparishcouncil.gov.uk

Website: www.sheeringparishcouncil.gov.uk

Members of the Council

14th August 2026

You are hereby summonsed to attend the Parish Council Meeting of Sheering Parish Council at Sheering Village Hall, The Street, Sheering on Wednesday 19th August 2026 at 7.30pm for the purpose of transacting the following business.

Members of the public are welcome to attend.

Siobhan Perrin

S Perrin

Clerk to the Council

A G E N D A

26/071 **Chairmans Welcome**

26/072 **Apologies for absence**

26/073 **Declarations of interest in items on the agenda**

26/074 **To confirm and sign the minutes** of the Parish Council Meeting on the 15th July 2026

26/075 **Public questions and observations** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

26/076 **Co-option to Fill a Casual Vacancy**

To **CONSIDER** the co-option of Mr Alan Salisbury to Sheering Parish Council and, if agreed, to **RESOLVE** to appoint him as a Parish Councillor.

26/077 **Correspondence** - The Clerk will read out questions received from the public.

26/078 **Clerks Report** - To **RECEIVE** and note the update on action points from the last meeting.

26/079 **Lower Sheering Playground Fence**

- a) To **RECEIVE** and note the Tender Evaluation and Interview Shortlisting Report for the Lower Sheering Playground perimeter fencing project.
- b) To confirm that all seven tenders have been considered on a consistent basis against the Council's Contract Conditions and Specification.
- c) To **CONSIDER and APPROVE** which tenderers should be invited to proceed to the interview and clarification stage.
- d) To **APPROVE** the common interview and clarification process set out in the report, with no material amendment to the original tender scope or tendered price permitted.
- e) To **DEFER** the final contract award pending completion of the interviews, consideration of any clarification evidence received, and a subsequent decision of the Council

26/080 **Speed Indicator Devices – Licence Application**

To **RECEIVE** an update on the progress of the licence application for the Speed Indicator Devices and agree any further action required

26/081 **Playground Maintenance**

To **CONSIDER** the quotes received recommended repairs/maintenance of the playgrounds

Date of the Parish Council Meeting 7.30pm, Wednesday 16th September 2026 Sheering Village Hall.

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26/082 **War Memorial Bench and Planters**

To **CONSIDER** and **APPROVE** the quotes received for the installation of the bench and planters

26/083 **AGAR External Audit**

To **RECEIVE** the external report for the 2025/26 AGAR

26/084 **Reports of any Councillor Actions**

To **RECEIVE** any report from Councillors.

26/085 **Reports from District Councillors**

To **RECEIVE** any report from District Councillors.

26/086 **Planning Matters**

26/087 **Accounts for payment**

To agree the accounts for payment for August 2026